# [Company name]

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## Roofer scaffolding checklist

Pre-use scaffold checks for roofing work - confirm it is safe before anyone climbs.

**Site address:** _____

**Date:** _____

**Checked by:** _____

### Checks

**[ ]** Scaffold erected by a competent person and tagged as safe to use  Yes **[ ]**  No **[ ]**  N/A **[ ]**

**[ ]** Base plates and sole boards on firm, level ground  Yes **[ ]**  No **[ ]**  N/A **[ ]**

**[ ]** Standards vertical, ledgers level, transoms correctly spaced  Yes **[ ]**  No **[ ]**  N/A **[ ]**

**[ ]** Guardrails and mid-rails fitted on all open edges  Yes **[ ]**  No **[ ]**  N/A **[ ]**

**[ ]** Toe boards fitted to prevent materials falling  Yes **[ ]**  No **[ ]**  N/A **[ ]**

**[ ]** Access ladder secured, extends 1m above the landing platform  Yes **[ ]**  No **[ ]**  N/A **[ ]**

**[ ]** Ties to the building in place at the required intervals  Yes **[ ]**  No **[ ]**  N/A **[ ]**

**[ ]** Boards free from splits, warping or excessive gaps  Yes **[ ]**  No **[ ]**  N/A **[ ]**

**[ ]** No unauthorised alterations since the last inspection  Yes **[ ]**  No **[ ]**  N/A **[ ]**

**[ ]** Weekly inspection recorded - tag in date  Yes **[ ]**  No **[ ]**  N/A **[ ]**

**Actions required** [List any issues found and what was done]

### Sign-off

**Checked by:** _____  **Signature:** _____  **Date:** _____