[Company name]

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Plasterer job sheet

One sheet per job - the details, the work, the parts and the hours, all in one place.

Job number: _____

Date: _____

Customer: _____

Contact number: _____

Job site address: _____

Room / area: _____

Surface type: _____

Finish required: _____

Work description [Describe the work to be done]

Parts and materials used

Part / material	Qty	Notes
Multi-finish plaster 25kg	[bags]	
Bonding plaster 25kg	[bags]	
Corner beads 2.4m	[qty]	
Scrim tape 90m	[rolls]	

Labour

Operative	Start	Finish	Hours
[Name]			

Completion

Work completed: _____

Follow-up required: _____

Sign-off

Operative: _____ **Customer:** _____ **Date:** _____