Ashford Business Services Ltd

Patient counselling checklist

Cover every essential point when handing out medicines - consistent, safe advice for every patient.

Session details

Patient name: _____

Medicine: _____

New or repeat: _____

Date: _____

Counselled by: _____

Counselling points

- What the medicine is for
- How and when to take it (dose, timing, with/without food)
- How long to take it / when to expect benefit
- What to do if a dose is missed
- Common side effects and what to do about them
- Serious side effects - when to seek help
- Interactions (other medicines, alcohol, food)
- Storage instructions
- What not to do (e.g. stop suddenly, share with others)
- Follow-up - when to return or see the prescriber
- Patient questions answered
- Written information leaflet supplied

Notes JOB-1042

Sign-off

Pharmacist signature: _____ **Date:** _____