Ashford Business Services Ltd

Expired medication disposal log

Record every expired or damaged medicine removed from stock - a complete audit trail from shelf to destruction.

Disposal details

Pharmacy: _____

Disposal date: _____

Reason: _____

Disposal method: _____

Waste contractor: _____

Consignment note no.: _____

Items disposed

Product name	Strength / form	Batch no.	Expiry date	Quantity	Value
Sarah Mitchell	500mg tablets	Batch	MM/YYYY	1	£45.00
Sarah Mitchell	100ml syrup	Batch	MM/YYYY	2	£120.00
Sarah Mitchell	10mg capsules	Batch	MM/YYYY	3	£850.00

Total value of stock written off: £45.00

Witness Destruction of controlled medicines must be witnessed in line with local regulations.

Sign-off

Disposed by: _____ **Witnessed by:** _____ **Date:** _____