**[Company name]**

How to use this document: delete this paragraph before saving, sharing, or circulating it. Every part shown in blue is yours to replace: type your own details over each blue [field] until no blue remains. Add or remove table rows to fit your needs. Then select all (Ctrl+A) and set the font colour to the same dark colour throughout. What is left is your finished document.

# Carpenter quote

A clear, professional estimate for carpenter work - what is included, what is not, and how long the price stands.

| | |
|---|---|
| **Quote number** | [Q-0001] |
| **Quote date** | [Date] |
| **Prepared for** | [Customer name] |
| **Site address** | [Full site address] |
| **Valid until** | [Date, e.g. 30 days] |

## Scope of work

- [Work description, e.g. fitted wardrobes - bedroom 2] - [qty/amount]
- Materials - [timber, sheet, ironmongery] - [qty/amount]
- Labour - [estimated days] - [qty/amount]

## Price

| Item | Amount |
|---|---|
| [Work description, e.g. fitted wardrobes - bedroom 2] | |
| Materials - [timber, sheet, ironmongery] | |
| Labour - [estimated days] | |
| Total | [£ total] |

## Exclusions and notes

[e.g. excludes plastering, making good, and parking charges]

## Acceptance

I accept this quote. Signed: [Customer signature]  Date: [Date]

## Sign-off

| Quoted by | Signature | Date |
|---|---|---|
| | | |